

REGULAR MEETING OF THE BOARD OF TRUSTEES
September 15, 2020

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday September 15, 2020, via Zoom virtual Meeting. The following Trustees were present:

Kevin Kelso, Chairman
Rick Wagner, Building Commissioner
Mark Kienstra, Public Works Commissioner
Pat Williams, Treasurer
Phil Miceli, Village Clerk

Also, present were Village Attorney Michael Vogt, Jennifer Merritt, Secretary, and Officer Emir Hadzic, Saint Louis County Police.

Chairman Kevin Kelso called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Phil Miceli conducted roll call. All trustees present.
Phil Miceli announced a quorum.

MINUTES

REGULAR BOARD MEETING –August 18 2020 Regular Meeting.

- Mark Kienstra, motioned, seconded by Rick Wagner to approve the August 18, 2020, meeting minutes as stated. On voice vote, the motion unanimously passed.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Chairman Kelso thanked everyone for attending this meeting virtually.
- The following Residents were in attendance:
 - Residents:
 - Laura Yates-7456 Whitehaven
 - Jim Albenesius-7348 Granbury Circle
 - Susan Rohde-8901 Raleigh Drive
 - Guests:
 - James Bonneville-Municode Rep.
 - JR Riley-Municode Rep.

DEMONSTRATION FROM MUNICODE

- James Bonneville from MuniCode demonstrated the way the code is integrated into the software for search ability and ease of access.
- Price is \$1,200.00/year, with a one-year contract with the ability to renew at the same price for 3 years.

TRESURER'S REPORT-PAT WILLIAMS

- The Beginning Balance of the August Treasurer's report is \$1,175,901.03. Net activity 16,007.85, Ending balance \$1,159,893.18
- Revenue was \$32,382.57.
- Net income is about 54.20% up over previous year, mainly from Grant Rd Project.

- Mark Kienstra motioned, seconded by Rick Wagner, to approve the August Treasurer's Report as stated. On voice vote, the motion unanimously passed.
 - September Disbursements (9/1-9/14) Disbursements \$29,895.16
 - Noted disbursements include:
 - Trustee Stipends
 - Utilities
 - \$1997.80 to NB West for Grant Rd Project, should be the last payment
 - \$4,811.25 to Horner and Shifrin for the water run off consultations.
 - \$2,000 Susan Andres for sewer lateral reimbursement.
 - \$78.69 postage for the newsletter
 - Mark Kienstra motioned, seconded by Rick Wagner to approve the disbursements for September. On voice vote, the motion was unanimously approved.

VILLAGE CLERK – PHIL MICELI

- The Village Newsletter went out for the Summer edition. The fall edition will go out in October.

BUILDING COMMISSIONER-RICK WAGER

- Some issues with external structures being constructed.
- Some building permits issued.

PUBLIC WORKS - MARK KIENSTRA

- Storm Water work is making progress
- Sent the Village attorney the quote for replacing the light on grant rd.
- Leaf Contract is being worked on. The contract may go up \$1,000, from \$18,500, to \$19,500.
- Will be working on the application for the CARES act relief fund.
- Tax Rates for 2020 will be out officially at the end of September. There will be a special meeting at the end of September to pass the tax rate ordinance.

CHAIRMAN-KEVIN KELSO

OFFICER EMIR HADZIC-POLICE OFFICER REPORT

- Report:
 - 274 Calls for service
 - 14 Directed Calls
 - 51 Self-Initiated Calls
 - 2 Reports
 - 4 Citations, 7 warnings issued
- Mark Kienstra Thanked St. Louis County Police for continued patrolling.

VILLAGE ATTORNEY-MICHAEL VOGT

- There will be many resolutions being prepared over the next month.
- Also working on the open structures ordinance.

TREE BOARD REPORT- LAURA YATES

- The landscape designs should be available soon.
- Linda Blackburn Memorial will likely be held in late October. The plaque and tree are ordered. The tree will likely be planted prior to the service.

- The first area for the new landscape design will be at Julia Dent and Whitehaven. We will also have to inform the lawn service Euphorbia on what care will be needed for these new areas.
- The free tree giveaway is still happening. Laura is keeping a list of those that qualify for a free tree and once she is able to distribute the trees she will.

OLD BUSINESS

- MuniCode Ordinance proposal.
 - Will pick this up at the special meeting in September.
- Open Structures in Backyards
 - Discussion on what is an open structure
 - Discussion on creating an ordinance or issuing variances
 - Discussion on existing structures
 - Discussion on details of what should be included in the open structures
 - Looked through some examples to get ideas of what is considered open structure.
 - Board will continue to discuss and give Mike Vogt so he can prepare the ordinance.

NEW BUSINESS

- None

VILLAGER COMMENTS

ADJOURNMENT

Mark Kienstra motioned, seconded by Pat Williams, to adjourn the meeting. On voice vote, the motion was unanimously approved. The open meeting closed at 9:05 P.M. The next Board of Trustee meeting will be held on Tuesday October 20, 2020 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Phil Miceli, Village Clerk