

REGULAR MEETING OF THE BOARD OF TRUSTEES
June 16, 2020

The Regular Board of Trustees Meeting of the Town of Grantwood Village was held on Tuesday June 16 2020, via Zoom virtual Meeting. The following Trustees were present:

Kevin Kelso, Chairman
Rick Wagner, Building Commissioner
Mark Kienstra, Public Works Commissioner
Pat Williams, Treasurer
Phil Miceli, Village Clerk

Also, present were Village Attorney Michael Vogt, Jennifer Merritt, Secretary, and Officer Emir Hadzic, Saint Louis County Police.

Chairman Kevin Kelso called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Phil Miceli conducted roll call. All trustees present.

Phil Miceli announced a quorum.

MINUTES

REGULAR BOARD MEETING –May 19, 2020 Regular Meeting.

- Mark Kienstra, motioned, seconded by Rick Wagner to approve the May 19, 2020, meeting minutes as stated. On voice vote, the motion unanimously passed.

SPECIAL BOARD MEETING –May 27, 2020 Regular Meeting.

- Mark Kienstra, motioned, seconded by Rick Wagner to approve the May 27, 2020, Special meeting minutes as stated. On voice vote, the motion unanimously passed.

PUBLIC HEARINING ON COMMUNITY DEVELOPMENT BLOCK GRANT

- Mark Kienstra motioned, seconded by Phil Miceli to open the public hearing for the community development Block Grant. On voice vote, the motion unanimously passed.
- The program is a federally funded, from the US Department of housing. Annually there is \$5 million dispersed in participating communities. This hearing is for the 2020-2021 Funds. There are still funds available for previous years to those who complete the application. The funds are a fully forgivable loan, meaning a lien is placed on the home and as long as the homeowner stays in the home for five years they do not have to pay back the loan. If the homeowner sells after three years then they would pay back \$2000.
- Discussion on uses of the grant. Grantwood Village chooses to allocate the grant money to Public use to improve the community areas of Grantwood Village. The decision was made to do so since there are still funds from previous years for those with home improvement items.
- Mark Kienstra motioned, seconded by Phil Miceli, to adjourn the public hearing. On voice vote, the motion was unanimously approved.

RECOGNITION OF RESIDENTS & GUESTS IN ATTENDANCE

- Chairman Kelso thanked everyone for attending this meeting virtually.
- The following Residents were in attendance:

Residents:

- Laura Yates-7456 Whitehaven
- Jim Albenesius-7348 Granbury Circle
- Susan Rohde-8901 Raleigh Drive
- Lori and Ed Wagner-1 Grantwood Lane
- Erin Haberkorn-8901 Granbury Circle
- Jeremy Kingma-7401 Raleigh

TRESURER'S REPORT-PAT WILLIAMS

- The Beginning Balance of the April Treasurer's report is \$1,267,919.90. Net activity (101,484.99). Ending balance \$1,166,434.91
- The court bank account had a couple of fees that were reimbursed by the bank, those are listed under Misc. Expenses.
- Revenue was 227,619.59 for the month of May.
- Mark Kienstra motioned, seconded by Rick Wagner, to approve the May Treasurer's Report as stated. On voice vote, the motion unanimously passed.
 - June Disbursements (6/1-6/14) Disbursements \$25,501.12
 - Noted disbursements include:
 - Alcat Contracting for the Power washing of the entrances
 - Horner & Shifrin for the engineering work for the water issues
 - Mark Kienstra motioned, seconded by Rick Wagner to approve the disbursements for June. On voice vote, the motion was unanimously approved.

VILLAGE CLERK – PHIL MICELI

- Nothing to report

BUILDING COMMISSIONER-RICK WAGER

- Some building permits issued.

PUBLIC WORKS - MARK KIENSTRA

- The storm water inspections have been completed and we are now awaiting the report for the residents.
- Ameren UE will be doing work on Rock Forest. They will be installing underground power lines. They will put all the landscaping back to the original once they are completed.
- The trustees are very happy with the agreement made with the Police contract and are very happy with Emir.

CHAIRMAN-KEVIN KELSO

OFFICER EMIR HADZIC-POLICE OFFICER REPORT

- Report:
 - Three reports were written, panic alarm, Open Door Alarm, and Credit Card fraud.
 - Remember to let the Village know when you are on vacation so the Police can do vacation checks..

VILLAGE ATTORNEY-MICHAEL VOGT

- Congrats to the Village for the new police contract.

- Also as a reminder to the board, please don't forget to get the quote for the repair of the Light on Grant Road. It is needed to complete the package to the Insurance company.

TREE BOARD REPORT- LAURA YATES

- Due to COVID-19 there was no Arbor Day or tree planting for 2020.
- The tree board did give away 18 baby trees. There was a delay of the delivery of the trees due to COVID-19 but they have all been received and delivered to residents.
- The landscape designs should be available soon.

NEW WEBSITE

- Currently trying to wrap up the new website. A road block that we have hit is how to handle our ordinances. The web developer ad I have tried quite a few different ways to present on the website but because of the file size, nothing is feasible. We discussed using a 3rd party to manage the ordinances, which will make the ordinances more attainable for residents, the search features are robust. The maintenance would also be handled by the 3rd party. The web developer reached out to a company called municode and they verbally quoted \$1,200 to convert the ordinances to their platform and \$1,000 maintenance per year. I think this may be the best option for us.
- Discussion on how to handle since our current code needs a lot of clean up.
- Decision was to proceed with the website leaving ordinances as is for now. Our Village attorney and a law student would go through and clean up our ordinances. Once the ordinances have been cleaned up we will go with the 3rd party and add to the website.

OLD BUSINESS

- None

NEW BUSINESS

New Fiscal Budget Presentation

- For the FY2020 the revenues were under budget by \$177,136. Mainly from the Grant Road Project, expenses were also under budget by \$410,510.65, mainly from Grant Road and Road Maintenance Budget.
- For the FY2020 budget, not much was adjusted other than taking out the Grant Road Project.
- Mark Kienstra motioned, seconded by Rick Wagner to approve the FY2020/2021 Budget. On voice vote, the motion was unanimously approved.

Tree Replacement Cost form

- Tabled

Open Structures in Backyards

- Quite a few residents would like to have pergolas or other open structure on their patio. Would like to make sure this does not become blurry line between open structure and sheds.
- Discussion on what would be acceptable
- Waiting on plans to determine which are acceptable. Mike Vogt to look into other municipalities ordinances to come up with an ordinance specifying requirements.

Cares Act Resolution

- The following is a resolution to request the fund St Louis County received from the CARES act to be distributed to municipalities.
- Mark Kienstra motioned, seconded by Rick Wagner, to read Resolution No 2020616 by caption. On voice vote, the motion unanimously passed.

- Phil Miceli read Resolution # 20206163 by caption.
 - A resolution requesting that municipalities within Saint Louis County receive an equitable distribution of the \$175.00 in Funding received by Saint Louis County from the Coronavirus Aid, relief and economic security act to reimburse municipalities for actual public safety costs incurred related to COVID-19.
- Discussion
- Phi Miceli read Resolution # 20206163 by caption, for the second time.n
- Phil Miceli Performed roll call vote:
 - Kevin Kelso-AYE
 - Pat Williams-AYE
 - Mark Kienstra-AYE
 - Phil Miceli-AYE
 - Rick Wagner-AYE
 - The Resolution Passes.

VILLAGER COMMENTS

Kevin Kelso motioned, seconded by Mark Kienstra to approve going into Executive Session after the regular board meeting. On voice vote, the motion was unanimously approved.

ADJOURNMENT

Mark Kienstra motioned, seconded by Pat Williams, to adjourn the meeting. On voice vote, the motion was unanimously approved. The open meeting closed at 8:33 P.M. The next Board of Trustee meeting will be held on Tuesday July 21, 2020 at **7:00 P.M.**

Respectfully Submitted,

Kevin Kelso
Chairman

Attest:

Phil Miceli, Village Clerk